



GANEPÃO

nutriente para carreira

STATUTE FOR SUBMISSION OF WORK FOR THE 6th PREPROSIM AWARD - GANEPÃO 2023

The **6th PREPROSIM Award** aims to honor and encourage students, researchers and professionals in the areas of investigation in microbiota, prebiotics, probiotics and symbiotics.

SUMMARY INFORMATION

- Start of abstract submission : November 30 , 2022
- Deadline for submission of abstracts of the first phase: March 14 , 2023 - **EXTENDED UNTIL 03/21/2023**
- Publication of works approved in the first phase: April 3 , 2023
- Deadline for submission of second phase works: April 13 , 2023
- Publication of works approved in the second phase: April 27 , 2023
- Recording of the non-award-winning performance: May 3 to 7, 2023
- Maximum authors per work: 04
- Maximum works per author / co-author: 03
- Maximum characters per summary (first phase): 3000 (including spaces)
- Languages: in the first phase, works in Portuguese, English or Spanish will be accepted; in the second phase, only works in Portuguese will be accepted.
- Submissions for the two phases of the award will be exclusively through the Congress website.
- Publication of the works: the abstracts of the approved works will be published online in the supplement of the Revista da BRASPEN (BRASPEN Journal).
- The awarding and presentation of the winning works will take place **at the opening ceremony of Ganepão 2023 , on June 14 , 2023.**
- Certificates: the certificates of the works presented will be available on the [Ganepão website](#) on June 30 , 2023 .

1. RULES FOR ONLINE SUBMISSION

1.1. *First Phase (elimination and qualifying)*

- 1.1.1. The submission of abstracts to the 6th PreProSim Award will take place exclusively online through the Ganepão 2023 website (www.ganepao.com.br);

- 1.1.2. Enrollment is not mandatory in the abstract submission process. However, if the work is accepted, the presenter must register for the Congress until the last day of the deadline for registration of the **fifth batch of registrations**, otherwise, the recording of the presentation will not be transmitted, the work will not be published in the annals of the congress and will not compete for a prize.
- 1.1.3. The author responsible for the submission must fill in all the fields in the online form, **including the data of the co-authors** . All communications related to the abstract will be sent only to this author, in the registered email. The author responsible for the submission must be responsible for passing on information to the co-authors;
- 1.1.4. Up to 3 works by the same author or co-author will be accepted
- 1.1.5. The author must choose the category of his work: experimental or clinical.
- 1.1.6. Each work may have 01 main author and up to 03 co-authors;
- 1.1.7. There is a limit of 3000 characters, including spaces in the summary text. The abstract must be structured and include: title, introduction and objective(s), methodology, results, conclusions and keywords written in Portuguese, Spanish or English and must follow the character division below:
- Introduction: up to 250 characters
 - Purpose: up to 250 characters
 - Methodology: up to 1000 characters
 - Results: up to 1000 characters
 - Conclusion: up to 400 characters
 - Keywords: up to 100 characters

1.2. **Second round (elimination)**

- 1.2.1. The 15 best works will be selected for the second phase, in which the authors must send the complete work.
- 1.2.2. The work must contain a maximum of 20 pages (including graphs and tables, if any, and bibliographic references).
- 1.2.3. The work must include:
- Abstract in Portuguese and English
 - Title
 - Introduction
 - Goals
 - Methodology
 - Results
 - Discussion
 - conclusions
 - Bibliographic references (in numerical order of entry in the text, following the Vancouver style).
- 1.2.4. The work must be sent in Word (.doc or .docx) in A4 format, Arial font, size 12, double spacing and must contain a maximum of 5 Mbytes.
- 1.2.5. Only works written in Portuguese will be accepted.

1.2.6. The file upload with the complete work must be carried out exclusively in the Ganepão 2023 system . Papers sent by email will not be accepted.

2. DEADLINE

2.1. First phase: March 14, 2023 - EXTENDED UNTIL 03/21/2023

2.2. Second phase: April 13, 2023

After these dates, the system will automatically reject the paper submission attempt.

3. SELECTION

Entries must meet all of the criteria below:

3.1. Content : the works must exclusively deal with investigations in Microbiota, Prebiotics, Probiotics, Post-biotics and Symbiotics in health and disease conditions.

3.2 Have been completed within the last two years. Works will be accepted that, until the moment of their registration, are in the process of submission for publication in national and international journals or that have not been published as a full article;

3.3. At the time of submission of the works, the author must attach the authorization term of the supervisor(s), and a document that proves the author's connection with the educational institution. In the case of professionals – not students – the authorization term must be issued by the person responsible for the institution where the work was carried out;

3.4. Have been approved by the institution's ethics committee and/or by the National Research Ethics Committee (CONEP), when applicable. The receipt must be scanned and attached in the submission area;

3.5. Research projects not yet developed, bibliographic review works (including meta-analysis and systematic review), case reports or works that have already been published in national and international journals will not be accepted.

4. JUDGING COMMITTEE

1.6. The Judging Committee is composed of specialists in the field of PreProSim, Clinical Nutrition and Nutritional Therapy from all over Brazil. The members of the Commission are independent and autonomous in their decision.

1.7. The decision of the Judging Committee is irrevocable. Ganepão reserves the right not to inform, at any time, the reasons or results that led to the Judging Committee's decision.

- 1.6. The members of the Judging Committee will not be aware of the authorship and institution of the judged works.
- 1.7. In the event of a tie at any stage, it will be at the discretion of the President of the Judging Committee and the President of the Organizing Committee whether there will be a tie-breaker or division of the prize between the winners.
- 1.8. Employees of GANEP Nutrição Humana, GANEP Educação, GANEP Lar, GANEPÃO and members of the Laboratory of Nutrition and Metabolic Surgery of the Digestive System of the Faculty of Medicine of the University of São Paulo are prohibited from participating.

5. EVALUATION AND CLASSIFICATION

5.1. *First phase:*

5.1.1. The first phase abstracts will be evaluated according to:

- Originality and relevance;
- Presentation and clarity of information;
- Adequacy of the methodology to the proposed objectives;
- Coherence and consistency between objectives and conclusions;

5.1.2. The 15 abstracts that achieve the highest score will move on to the second phase and will be evaluated by the committee of experts.

5.1.3. Abstracts not selected for the second phase of the PREPROSIM Award will be forwarded for presentation at the 25th São Paulo Forum for Research in Clinical and Experimental Nutrition, where they will be classified according to the grade received and will be able to compete for the award IF they are classified for presentation in Free Theme or in the special poster session.

5.2. *Second level:*

5.2.1. The completed works of the second phase will be evaluated according to:

- Originality and relevance;
- Clarity of objectives;
- Adequacy of methodology and statistical analysis;
- Results presentation;
- Relevance of the discussion of results and conclusions in relation to the objectives;
- Coherence and consistency of conclusions, objectives and results;
- Appropriate and current bibliographic references.

5.2.2. The two works that achieve the highest score in each category (clinical and non-clinical) will be awarded, with four awarded in total, in accordance with the provisions of item 7 of this regulation.

5.2.3. The other works will be automatically sent for presentation in the form of a Free Theme at the 25th São Paulo Forum for Research in Clinical and Experimental Nutrition and their authors will be notified as to the date of recording of the presentation. These works may compete for the Free Theme award of the 25 th São Paulo Research Forum in Clinical and Experimental Nutrition.

6. PRESENTATION

6.1. The two works ranked first in the clinical and non-clinical category **should be presented orally in person at the opening ceremony of Ganepão 2023** , in person in São Paulo, at Frei Caneca. [Click here to download the template.](#)

6.2. The presentation of each work must have a maximum duration of 10 minutes, be carried out in PowerPoint and must contain:

- Title
- authors
- Institution
- Introduction
- Goals
- Materials and methods
- Results
- Conclusion

6.3. The runners-up in the clinical and non-clinical categories will not present work, but must attend the opening ceremony for awards , in person, in São Paulo, at Frei Caneca.

7. AWARD

The 6th PREPROSIM Award will offer first and second place prizes in the clinical and non-clinical study categories.

7.1. *clinical study category*

- First place clinical category: BRL 10,000.00 (ten thousand reais) + 1 ticket for Ganepão 2024
- Second place in the clinical category: BRL 5,000.00 (five thousand reais) + 1 ticket for Ganepão 2024

7.2. *Non-clinical study category*

- First place in the non-clinical category : BRL 10,000.00 (ten thousand reais) + 1 ticket for Ganepão 2024
- Second place in the non-clinical category: BRL 5,000.00 (five thousand reais) + 1 ticket for Ganepão 2024

8. CERTIFICATES

8.1. The winning works will receive an award certificate during the opening ceremony, the others will receive a certificate of participation from June 30, 2023, on [Ganepão website](#).

8.2. A single certificate will be issued with the names of all authors and co-authors of the work and the author is responsible for making this certificate available to the other participants.

9. PUBLICATION

9.1. The winners grant the Ganepão Congress, definitively and irrevocably, the right to publish the names, titles and abstracts of the selected works in all currently known means of communication (material/media).

9.2. By submitting the abstract, the authors agree to their publication on the platforms mentioned above.

9.3. Complete works sent to the second phase will not be published.

10. AGREEMENT

All participants are in full agreement with this regulation from the moment of their registration. The Scientific Committee has the right to select and evaluate the works to be presented, refusing those that do not comply with the criteria established by this committee.

To resolve any doubts regarding this regulation, participants may access the website www.ganepao.com.br or contact the Ganepão secretariat by phone (+55 11) 9.97879-0664 (from 8:00 am to 5:00 pm) or by e-mail. email secretaria@ganepao.com.br