

REGULATIONS FOR PAPER SUBMISSION AT THE 27TH PAULISTA FORUM FOR RESEARCH IN CLINICAL AND EXPERIMENTAL NUTRITION – GANEPÃO 2025

Summary information

- Start of abstract submission: September 27, 2024
- Deadline for abstract submission: March 3, 2025
- Publication of approved works: April 3, 2025
- Maximum authors per work: 04
- Maximum works per author / co-author: 03
- Maximum characters per summary: 3000 (including spaces)
- Accepted languages: Portuguese, Spanish and English
- Submissions are exclusively through the Congress website.
- Presentation methods: free theme, special poster session and poster visit, all with oral presentation in person
- The awards will be held at the end of Ganepão 2025, on June 13, 2025.
- <u>Publication of works: approved works will be published online in the BRASPEN</u> Journal supplement.
- Certificates: certificates for the work presented will be available on <u>congressman</u> <u>Ganepão's portal</u> from **June 27, 2025**.

1. Rules for online submission

1.1. The submission of abstracts for the **27th São Paulo Forum for Research in Clinical and Experimental Nutrition** will take place exclusively online through the Ganepão 2025 website (<u>www.ganepao.com.br</u>);

1.2. Registration is mandatory at the time of submission, but payment is not mandatory. However, if the work is accepted, the presenter must pay the congress registration fee by the last day of the event registration deadline. Otherwise, you will not be able to present and will not compete for prizes; Each author can only win 1 of the prizes in the work submission categories and the prize with the highest value will be prioritized.;

1.3. The author responsible for submission must complete all fields in the online form. All communications related to the abstract will be sent only to this author, via the registered

email address. The author responsible for submission must be responsible for passing on information to co-authors;

1.4. The author must choose the category of their work: **clinical** or **non-clinical**

1.5. Up to 03 works by the same author or co-author will be accepted;

1.6. Each work may have 1 main author and up to 3 co-authors;

1.7. The presenter must be the author or co-author of the submitted work;

1.8. There is a limit of **3000** characters, including spaces in the summary text. The abstract must be structured and include: title, introduction, objective(s), methodology, results, conclusions and keywords, and can be written in Portuguese, Spanish or English. Summaries must follow the character division below:

- Introduction: up to 250 characters
- Purpose: up to 250 characters
- Methodology: up to 1000 characters
- Results: up to 1000 characters
- Conclusion: up to 400 characters
- Keywords: up to 100 characters

2. Term

The deadline for online submission is March 3, 2025. After this date, the system will automatically reject the attempt to submit work.

3. Selection Utriente para carreira

Prerequisites for approval are: compliance with the regulation and deadline, clarity in the presentation of data, results, conclusions and relevance of the topic for health or for the development of nutritional therapy and areas of nutrition.

3.1. The main author of the work must be a student or healthcare professional

3.2. Original clinical and experimental studies will be accepted in the area of clinical nutrition with an emphasis on:

- Nutritional assessment;
- Intensive care;
- Perioperative care;
- Liver and gastrointestinal tract;
- Hormones, mediators and immunity;
- Carbohydrate and lipid metabolism;
- Protein and amino acid metabolism;
- Microbiota, probiotics, prebiotics and synbiotics;
- Nutrition and cancer;
- Nutrition and chronic diseases;
- Nutrition in Geriatrics;

- Nutrition in pediatrics;
- Obesity and metabolic syndrome;
- Vitamins, antioxidants and minerals;
- COVID-19
- Nutrition in office or hospital
- Nutrition and Sarcopenia
- Malnutrition
- Nutrition and Chronic Noncommunicable Diseases
- Nutrition and eating behavior
- Parenteral and Enteral Nutrition
- Nutrition in life stages (child, adult and elderly)
- Nutrition, obesity and bariatric surgery

3.3. Literature review studies will not be accepted, except for systematic reviews and meta-analysis.

3.3.1. Case reports will only be accepted within the COVID-19 category.

3.4. The submission of works by members of GANEP Human Nutrition, GANEP Education, GANEP Lar, GANEPÃO and the Laboratory of Nutrition and Metabolic Surgery of the Digestive System of FMUSP is prohibited.

3.5. Published works will be accepted as long as they were published in the last 2 years.

3.6. The final list of approved abstracts, including date, time and presentation format, will be available on the Ganepão website from April 3, 2025. The responsible author will also receive an official letter of acceptance by email.

4. Judging committee

The judging panel is made up of professionals from GANEP Human Nutrition, GANEP Education, GANEP Lar, GANEPÃO and the Laboratory of Nutrition and Metabolic Surgery of the Digestive System at FMUSP, and its decision is irrevocable.

5. Classification

5.1. The judging panel will classify the works according to the type of presentation (free topic, special poster session, poster visit)

5.2. The abstracts that obtain the highest score in the evaluation committee's evaluation will be classified for free theme and special poster session, will be evaluated by a judging committee and will compete for the prize provided for in topic 7 of these regulations. The other posters will not compete for the prize, but will have their presentation displayed on the Ganepão platform along with the other works.

6. Presentation

6.1. Free theme

- The presentation must be in a powerpoint file (.ppt or .pptx). <u>Click here to</u> <u>download the model.</u>
- The presentation will be according to the dates below:
 - Free theme session: June 11th to 12th, 2025
 - Presentation time: 09:00 to 17:00
- The presentation time will be 10 minutes, being:
 - 05 minutes for presentation
 - 05 minutes for argument
- The presentation of the work must contain:
 - Title
 - Authors
 - Institution
 - Introduction
 - Goals
 - Materials and methods
 - Results
 - Conclusion
- Information regarding the date and time of each presentation will be communicated by email by the organizing committee. Presentations outside the stipulated time will not be accepted.

If your work is accepted, failure to attend the author's presentation, evaluation and argumentation of the work will automatically disqualify you from competing for the prize and Ganepão.

6.2. Special poster session

The presentation will be according to the dates below:

- Special poster session: June 11th to 12th, 2025
- Presentation time: 09:00 to 17:00

The presentation time will be 10 minutes, being:

- 05 minutes for presentation
- 05 minutes for argument.

The digital poster file must be created in Power Point, with a standard slide size (4:3) and must contain only one slide. <u>Click here to download the model.</u>

Information regarding the date and time of each presentation will be communicated by email by the organizing committee. Presentations outside the stipulated time will not be accepted.

6.3 Poster visit

The presentation will be according to the dates below:

- Poster visiting session: June 11th to 12th, 2025
- Presentation time: 09:00 to 17:00
- Presentation time will be 5 minutes

The digital poster file must be created in Power Point, with a standard slide size (4:3) and must contain only one slide. <u>Click here to download the model.</u>

Information regarding the date and time of each presentation will be communicated by email by the organizing committee. Presentations outside the stipulated time will not be accepted.

7. Awards

Prizes will be given to the best works in the clinical and experimental category of the Free Theme and Special Poster Session modalities. The awards will be made at the closing session of Ganepão 2025.

7.1. Free theme

- First place clinical category: certificate + R\$ 2,500.00
- Second place clinical category: honorable mention + 1 Registration for Ganepão 2026
- First place non-clinical category: certificate + R\$ 2,500.00
- Second place non-clinical category: honorable mention + 1 Registration for Ganepão 2026 triente para carreira

7.2. Special poster session

- First place clinical category: certificate + R\$ 2,000.00
- Second place clinical category: honorable mention + 1 Registration for Ganepão 2026
- First place non-clinical category: certificate + R\$ 2,000.00
- Second place non-clinical category: honorable mention + 1 Registration for Ganepão 2026

The winners' prize will be paid via bank transfer to the account of the author who submitted the work within 15 working days after the end of the conference. The Ganepão team will contact you to request the data after the awards session.

8. Certificates

The winning works will receive a digital award certificate on the day of the formal session. The remaining works will receive an online certificate that will be available on <u>Congressman Ganepão's portal</u> from **June 27, 2025**. A single certificate will be issued (available in the congressman's area of the author responsible for the submission) containing the names of all authors and co-authors of the work.

9. Publication

Approved works will be published online in the BRASPEN Journal supplement. The organizing committee is not responsible for sending incorrect data (names of authors, title of work and institution).

By submitting the abstract, the authors agree to the publication of the work on the platforms mentioned above.

10. Agreement

All participants are in full agreement with these regulations upon registration. The judging committee has the right to select and evaluate the works to be presented, rejecting those that do not comply with the criteria established by this committee.

To resolve any doubts regarding these regulations, participants may access the website <u>www.ganepao.com.br</u> or contact the Ganepão secretariat by telephone (11) 9.97879-0664 (from 8:00 am to 5:00 pm) or by email -mail <u>secretaria@ganepao.com.br</u>

